



Licensing and Public Safety Committee

Agenda and Reports

For consideration on

Wednesday, 20th June 2012

In the Council Chamber, Town Hall, Chorley

At 2.00 pm

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Dear Councillor

LICENSING AND PUBLIC SAFETY COMMITTEE - WEDNESDAY, 20TH JUNE 2012

You are invited to attend a meeting of the Licensing and Public Safety Committee to be held in the Council Chamber, Town Hall, Chorley on Wednesday, 20th June 2012 commencing at 2.00 pm.

AGENDA

1. **Apologies for absence**

2. **Declarations of Any Interests**

Members are reminded of their responsibility to declare any personal interest in respect of matters contained in this agenda. If the interest arises **only** as result of your membership of another public body or one to which you have been appointed by the Council then you only need to declare it if you intend to speak.

If the personal interest is a prejudicial interest, you must withdraw from the meeting. Normally you should leave the room before the business starts to be discussed. You do, however, have the same right to speak as a member of the public and may remain in the room to enable you to exercise that right and then leave immediately. In either case you must not seek to improperly influence a decision on the matter.

3. **Minutes (Pages 1 - 4)**

To confirm the enclosed minutes of the Licensing and Public Safety Committee held on 7 March 2012.

4. **Minutes of the General Licensing Sub Committee's**

a) **Minutes of meeting Wednesday, 7 March 2012 of General Licensing Sub-Committee (Pages 5 - 8)**

To consider for approval the enclosed minutes.

b) **Minutes of meeting Wednesday, 4 April 2012 of General Licensing Sub-Committee (Pages 9 - 10)**

To consider for approval the enclosed minutes.

c) **Minutes of meeting Wednesday, 23 May 2012 of General Licensing Sub-Committee (Pages 11 - 12)**

To consider for approval the enclosed minutes.

5. **Licensing Act 2003 Reforms**

To advise Members on the changes to the Licensing Act provisions (to follow)

6. **Licensing Performance and Activity Report (Pages 13 - 20)**

Report of the Director of People and Places (enclosed)

7. **Any other item(s) that the Chair decides is/are urgent**

Yours sincerely



Gary Hall
Chief Executive

Dianne Scambler
Democratic and Member Services Officer
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Distribution

1. Agenda and reports to all Members of the Licensing and Public Safety Committee (Councillor Marion Lowe (Chair), Councillor Anthony Gee (Vice-Chair) and Councillors Jean Cronshaw, Matthew Crow, David Dickinson, Doreen Dickinson, Graham Dunn, Keith Iddon, Hasina Khan, Paul Leadbetter, Adrian Lowe, Mick Muncaster, Steve Murfitt, Pauline Phipps, Alan Platt, Ralph Snape and John Walker for attendance.
2. Agenda and reports to Simon Clark (Head of Health, Environment and Neighbourhoods), Paul Carter (Public Protection Co-ordinator), Dianne Scambler (Democratic and Member Services Officer) and Legal Services for attendance.
3. Agenda and reports to Licensing and Public Safety Committee reserves (Councillors Julia Berry and Danny Gee) for information.

This information can be made available to you in larger print or on audio tape, or translated into your own language. Please telephone 01257 515118 to access this service.

આ માહિતીનો અનુવાદ આપની પોતાની ભાષામાં કરી શકાય છે. આ સેવા સરળતાથી મેળવવા માટે કૃપા કરી, આ નંબર પર ફોન કરો: 01257 515822

ان معلومات کا ترجمہ آپکی اپنی زبان میں بھی کیا جاسکتا ہے۔ یہ خدمت استعمال کرنے کیلئے براہ مہربانی اس نمبر پر ٹیلیفون
کیجئے: 01257 515823

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Licensing and Public Safety Committee

Wednesday, 7 March 2012

Present: Councillor Stella Walsh (Chair), Councillor Keith Iddon (Vice-Chair) and Councillors Terry Brown, David Dickinson, Doreen Dickinson, Hasina Khan, Paul Leadbetter, Marion Lowe, Mick Muncaster, Steve Murfitt, Beverley Murray, Pauline Phipps, Alan Platt, Debra Platt, Dave Rogerson and Ralph Snape

Substitutes: Councillor Alison Hansford

Also in attendance: Alex Jackson (Senior Lawyer), Paul Carter (Public Protection Co-ordinator) and Dianne Scambler (Democratic and Member Services Officer)

12.LPS.35 APOLOGIES FOR ABSENCE

An apology for absence was received from Councillor John Walker.

12.LPS.36 MINUTES

RESOLVED – That the minutes of the Licensing and Public Safety Committee meeting held on 14 December 2011 be held as a correct record for signing by the Chair.

12.LPS.37 DECLARATIONS OF ANY INTERESTS

No declaration of interest were received.

12.LPS.38 MINUTES OF THE GENERAL LICENSING SUB COMMITTEE'S

RESOLVED – That the minutes of the meetings of the General Licensing Sub Committee held on 11 January and 8 February 2012 be confirmed as a correct record for signing by the Chair.

12.LPS.39 REVIEW OF HACKNEY CARRIAGE LICENCE NUMBERS

The Committee received a report of the Director of People and Places on a review of hackney carriage vehicle licence numbers where the Council intends to continue to regulate the number of available hackney carriage vehicle taxi licences that it issues.

The Council had established a limit to the number of hackney carriage vehicle licences it issues. The current limit stood at 36 hackney carriage vehicle including provision for disabled access vehicles.

Members were informed that the Council are not obliged to maintain a limited number of hackney carriage licences, however were a limit exists, the Council had to be satisfied that there is no significant unmet demand.

To establish if there is any unmet demand, the Council are required to commission a survey to be undertaken every three years and recover the costs.

If Members decided not to commission the unmet demand survey then the Council would be passively removing the limit of hackney carriage vehicle licences that it

issues. This would mean that the Council would find it hard to refuse the granting of an application for a hackney carriage vehicle licence without being exposed to a possible legal challenge.

Members were aware that the Law Commission had been appointed to conduct a wholesale review of taxi provision and surrounding legislation, that was due to report back to Government with draft legislation in September, with the implementation of new legislation anticipated in mid 2014. With this in mind, Members sought advice from the officers as to whether it was worth delaying the survey until the outcome of the Law Commission review was known.

It was explained to the Committee that as it was already more than three years since the completion of the last unmet demand survey, the Council would be at risk of challenge.

The Public Protection Officer also explained to Members that although there did seem to be plenty of provision in the town centre area of the town, the unmet demand survey would be in the interests of the whole of the Borough, and would take into account that places like Adlington, Buckshaw and Eccleston had no ranked taxi provision.

The issue had been discussed at the Chorley Licensing Liaison Panel meetings on 31 October 2011 and 13 February 2012, where the hackney carriage trade representatives had expressed their wish to have an unmet demand survey carried out, and were aware that the cost of undertaking such a survey were likely to be recharged through the hackney carriage licence fee.

Quotations to undertake the survey had been obtained by the Council from suitably qualified organisations. A total of four companies had been identified and invited to tender, two quotations had been received and copies were attached to the report for Members information.

Officers had undertaken a basic evaluation of both quotations and determined that the methodologies of the suggested surveys differed, with Halcrow providing a personal observation survey at rank level as opposed to the use of video surveillance by CTS. Whilst both companies have some experience in this type of work, the Halcrow quotation was significantly more comprehensive.

The costs of both surveys were similar with, Halcrow Group Limited costing marginally more than CTS Ltd., which would result in a difference of £4.00 on the recharge costs to the proprietors of hackney carriage vehicle licences. Council procurement rules for contracts of this size indicate that the quotation that provide the best value would normally be the one preferred. However as the cost were very similar, officers had recommended that on the basis of experience, methodology and the comprehensiveness of the quotation, Halcrow Group be engaged to undertake the survey, if Members decided to proceed.

Although there was no formal allowance for members of the public to speak at the meeting, the Chair of the Committee allowed Mr Charles Oakes, to give representations to the Committee on behalf of the hackney carriage drivers/proprietors.

Mr Oakes urged the Members to approve the survey of the unmet demand to be carried out as this was the express wishes of the trade and needed to be undertaken every three years if they wished to continue to regulate its number of hackney carriage vehicle licences within the Borough of Chorley.

Mr Oakes requested that the Council employ the services of CTS Ltd to undertake the survey as the licenced proprietors had indicated that they thought he Council should employ the lowest priced provider that had tendered to undertake the survey, as in the

present economic climate, albeit it only be by a few pounds they would provide the best value for money. Mr Oakes also stated for the record that the request to employ CTS Ltd was purely on behalf of the trade and that he had no connections or financial involvement with the company.

It was proposed by Councillor Keith Iddon, seconded by Councillor David Dickinson and subsequently **RESOLVED that the Director of People and Places proceed with the unmet demand survey of hackney carriage provision in Chorley and that the results of the survey be reported back to a future meeting of the Licensing and Public Safety Committee.**

It was proposed by Councillor Keith Iddon, seconded by Councillor David Dickinson to engage the services of CTS Ltd to undertake the unmet demand survey.

An amendment to the motion was proposed by Councillor Alan Platt, seconded by Councillor Paul Leadbetter, and subsequently **RESOLVED (11-6) to engage the services of Halcrow Group Ltd to undertake the unmet demand survey.**

12.LPS.40 PERFORMANCE REPORT

The Public Protection Manager reported that the implementation of the new ICT software system had been delayed.

Chair

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General Licensing Sub-Committee

Wednesday, 7 March 2012

Present: Councillor Keith Iddon (Chair) and Councillors Steve Murfitt, Pauline Phipps, Debra Platt and Ralph Snape

Also in attendance: Zeynab Patel (Solicitor), Stephen Culleton (Public Protection Officer) and Dianne Scambler (Democratic and Member Services Officer)

12.LSC.50 APOLOGIES FOR ABSENCE

No apologies were received.

12.LSC.51 DECLARATIONS OF ANY INTERESTS

There were no declarations of interest.

12.LSC.52 EXCLUSION OF THE PUBLIC AND PRESS

RESOLVED – That the press and public be excluded from the meeting for the following items of business on the ground that they involve the likely disclosure of exempt information as defined in Paragraph 1 of Part 1 of schedule 12A of the Local Government Act 1972.

12.LSC.53 SECTION 61 OF THE LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) ACT 1976 REPORT

The Sub-Committee considered a report of the Director of People and Places to determine whether or not the driver was a fit and proper person to continue to hold his Private Hire Driver's Licence under Section 61 of the Local Government (Miscellaneous Provisions) Act 1976.

The application could only be determined by the General Licensing Sub-Committee as a result of the drivers failure to disclose information that is relevant for the determination of an application for a Private Hire Driver's Licence resulting from the Group 2 Medical check. Members were reminded that failing to disclose information that is relevant for the determination of an application for a Private Hire Driver's Licence is an offence under Section 57 of the Local Government (Miscellaneous Provisions) Act 1976. The hearing should satisfy officers whether it is or is not in the public interest to prosecute for this offence.

The driver first applied for his Private Hire Driver's Licence on the 31 October 2007; he did not at that time complete a Group 2 Medical. He had continuously renewed his entitlement to his licence and he currently held a Chorley Council Private Hire Driver's Licence which would expire on the 31 October 2014. The most recent renewal application had been made on the 31 October 2011. The Sub-Committee were provided with a copy of the application. It was evident from the completed application that the driver had not taken the opportunity of renewal to inform the Council of his medical condition relating to his eyesight. It would be reasonable to assume that the driver had full knowledge of his medical condition at the time of completing the application, as he had attended an out-patient's clinic on the 18 October 2011. A letter referring to the outcome of the appointment was provided to the Sub-Committee.

On 4 February 2012 the driver was required to complete a Group 2 Medical in support of his Private Hire Driver's Licence. A copy of the completed Group 2 Medical was provide to Members and the Public Protection Officer drew Members attention to the accompanying letter from Lancashire Teaching Hospitals detailing issues relating to the drivers vision.

The issues that had been raised in the medical had been referred to the Council's Medical Advisor Dr Parker, who recommended that the following provisions were adopted by the Council in relation to the drivers Private Hire Driver's Licence and stated that; "the driver's visual acuity is within acceptable limits for driving. He should provide a copy of his ophthalmic clinic (review) letter in 9 months, or failing that he needs to provide an up-to-date eye examination and eye sight test (either from his GP or from a ophthalmic optician) before the end of this year. An 'annual' review of his eye-sight should be satisfactory, as long as he also understands his legal responsibility to inform DVLA and yourselves if he thinks his eye-sight is deteriorating".

The driver did not attend the Sub-Committee due to an administrative error which confirmed the meeting was going to take place at 2.00pm instead of 10.00am, however prior to the Sub-Committee meeting, the driver had met with Officers on 15 February 2012 to address the issues. The driver stated that he did not believe he was required to inform the Council with the concerns over his eyesight as he had been advised the condition did not at that time effect his ability to The driver also stated that he realised how important his health was in relation to being a safe driver. He indicated that he would surrender his existing Private Hire Driver's Licence on the understanding that the conditions referred to at paragraph10 below would apply. The Public Protection Officer re-confirmed to the Committee that the driver was prepared to surrender his current Licence to avoid the revocation of his licence appearing on his record. The Committee took the view that the Public Protection Officer was able to advise in good faith of the driver's stance on his medical condition and that the driver had understood clearly the effect the Group 2 Medical report had on his Licence.

The driver had stated that he has an appointment with a consultant on 27 February 2012 with a view to arranging surgical treatment in the future. Members were reassured that the driver had taken steps to address the prognosis given by the hospital in October 2011.

Members were made aware, Private Hire / Hackney Carriage Drivers are only required to undergo a Group 2 medical on reaching the age of 45 and then every 5 years thereafter. It would therefore be inappropriate to take no action with regards to this matter, as the driver would not ordinarily require a further medical examination until February 2017.

The Sub-Committee considered all aspects of the case, including the information provided by the Public Protection Officer as set out in the report and on behalf of the driver of his medical circumstances. Members were reminded that the condition affecting the driver is a degenerative condition and will likely deteriorate his eyesight if left untreated. It is therefore reasonable to address this matter without delay.

The Sub-Committee **RESOLVED** unanimously to accept the surrender with immediate effect of the driver's Private Hire Drivers Licence and to enable the driver to apply for a new Private Hire Driver's Licence which shall be granted to meet the fit and proper test by attaching the following conditions to the Licence:

- (a) **The Private Hire Driver's Licence will expire on the 31st October 2014;**
- (b) **The licence shall be issued in addition to the conditions already attached to such licences;**
- (c) **That the driver shall provide an eye examination and eye sight test (either from his GP or from a ophthalmic optician) conducted in the month of July 2012 and this is presented to Officers of the Council by**

the 1 August 2012. The same provision shall be required annually thereafter until the expiry of the Private Hire Drivers Licence, a statement forming part of that test shall clearly state that the eyesight test was conducted in accordance with Group 2 Medical standards.

- (d) On any application for the renewal of the drivers Private Hire Drivers Licence, the driver will in addition to any other requirements be required to provide an eye examination and eye sight test (either from his GP or from a ophthalmic optician) and a statement forming a part of that test shall clearly state that the eyesight test was conducted in accordance with Group 2 Medical standards, This same provision shall be required annually thereafter and that the report is presented to officers not later than 7 days from the last day of this requirement,
- (e) To remind the driver of his responsibilities to inform the Council and any other Authority of any changes in his circumstance that would have a bearing on his ability to hold permissions to drive Private Hire / Hackney Carriage Vehicles.
- (f) That any future breach of conditions attached to the driver Private Hire Driver's Licence will likely result in the suspension and or revocation of that licence.

The Sub-Committee asked the Chair to meet the driver at 2.00pm to explain the decision and its implications.

The Chair requested that in the event the driver does not accept the Sub-Committee's decision, the review of the current Private Hire Driver's Licence will be reported to a Sub-Committee meeting with the attendance of Councillor Keith Iddon (Chair) and Councillors Steve Murfitt, Pauline Phipps, Debra Platt and Ralph Snape as they are fully aware of the background to the case.

Chair

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General Licensing Sub-Committee

Wednesday, 4 April 2012

Present: Councillor Stella Walsh (Chair) and Councillors Terry Brown, Paul Leadbetter, Beverley Murray and Alan Platt

Also in attendance: Alex Jackson (Senior Lawyer), Stephen Culleton (Public Protection Officer) and Dianne Scambler (Democratic and Member Services Officer)

12.LSC.54 APOLOGIES FOR ABSENCE

No apologies for any absence were received.

12.LSC.55 DECLARATIONS OF ANY INTERESTS

No declarations of any interest were made.

12.LSC.56 EXCLUSION OF THE PUBLIC AND PRESS

RESOLVED – That the press and public be excluded from the meeting for the following items of business on the ground that they involve the likely disclosure of exempt information as defined in Paragraph 1 of Part 1 of schedule 12A of the Local Government Act 1972.

12.LSC.57 SECTION 57 & 61 OF THE LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) ACT 1976

The Sub Committee considered a report of the Director of People and Places drawing Members attention to a number of convictions that had not been declared by a driver and asking them to consider whether to take any action under Section 61 of the Local Government (Miscellaneous Provisions) Act 1976.

The driver had been required to apply for a Criminal Records Bureau (CRB) Disclosure on 21 November 2011; the Council had received the CRB Disclosure on the 9 January 2012 which identified four offences. It was also reported that the driver had a further offence for speeding for which he had been summoned to appear at Chorley Magistrates Court in 1996. Officers were concerned that the offences revealed had not been fully considered by the Council in line with the Councils Policy on Convictions as they had not been declared on the application form.

Members were informed that the driver had held Private Hire and Hackney Driver licences with the authority for a number of years, but has the Public Protection Officers did not have delegated authority to take any action against the driver, the matter had to be brought before the General Licensing Sub Committee for determination.

Member's attention was drawn to applications made by the driver for the granting of Private Hire and Hackney Carriage Driver licences made on 27 November 2008 and further applications to renew those licences on 12 November 2009 and 23 November 2010, copies of which were appended to the report.

The driver had applied for a three year renewal of his Private Hire and Hackney Carriage Driver Licence on 23 November 2010. For this renewal the Council did not

require a CRB disclosure as a previous one had been applied for on 27 November 2008 as a requirement for the application of the granting of Private Hire and Hackney Carriage Driver licences. Members were reminded that the Council have given CRB disclosures a three year life span during the provision of driver licences which does allow them to fall out of synchronisation of the renewal process. As officers were content that the driver had no outstanding matters that would frustrate the granting of the renewal of his licences at this time, the application was granted under delegated officer authority, as the application did not ask the applicant to recall all their convictions, just those received in the last 12 months. The licences were due to expire on 1 December 2013.

The Council records indicated that the driver had previously applied for Private Hire/ Hackney Carriage Drivers licence in April 1995, the application had been refused on this occasion, for reasons of driving and criminal convictions.

Officers had also identified a number of offences that the driver had not declared when given the opportunity to do so on two separate occasions when he had applied for the renewal of his licences.

The driver attended the meeting with his representative, to give representations at the meeting regarding the convictions and offered an explanation as to why he had not declared them on his application forms over the years.

The driver, his representative, and the Public Protection Officer, left the room to allow the members of the Sub-Committee to deliberate.

The Sub-Committee considered all representations, taking in to account the representations from the driver, his representative and the Council's Public Protection Officer.

After carefully considering and taking due account of the relevant factors, the Sub-Committee **RESOLVED not to take any action in relation to the drivers licences but to issue a warning to make full disclosure when requested to do so in future, in relation to all convictions, cautions and other relevant matters, for the following reasons:**

(i) **Members noted that the convictions were not serious and are outside the relevant period for the purposes of the Council's policy on previous convictions.**

(ii) **There had been no complaints about the driver from any members of the public.**

(iii) **Members did not consider that the driver had made full and frank disclosure in his application form dated 18 December 2003 and his application form on 27 November 2008.**

Members ask the driver to note that if he is brought before Committee on future occasions, the warning about the need to make full disclosure would be taken into account.

Chair

General Licensing Sub-Committee**Wednesday, 23 May 2012**

Present: Councillor Marion Lowe (Chair) and Councillors Anthony Gee, Mick Muncaster, Ralph Snape and John Walker

Also in attendance: Zeynab Patel (Solicitor), Stephen Culleton (Public Protection Officer) and Dianne Scambler (Democratic and Member Services Officer)

12.LSC.58 APOLOGIES FOR ABSENCE

There were no apologies for absence.

12.LSC.59 DECLARATIONS OF ANY INTERESTS

No declarations of any interest were received.

12.LSC.60 EXCLUSION OF THE PUBLIC AND PRESS

To consider the exclusion of the press and public for the following items of business on the ground that it involves the likely disclosure of exempt information as defined in Paragraph 4 of Part 1 of Schedule 12A to the Local Government Act 1972.

12.LSC.61 LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) ACT 1976 - APPLICATION FOR A PRIVATE HIRE DRIVERS LICENCE

The report of the Director of People and Places was withdrawn from the meeting. It was explained to the Members of the Sub Committee that the decision had been delegated to the Chair and Vice Chair of the Licensing and Public Safety Committee ahead of this meeting.

12.LSC.62 SECTION 61 LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) ACT 1976 - APPLICATION FOR A PRIVATE HIRE DRIVERS LICENCE

The Sub Committee considered a report of the Director of People and Places to determine whether or not the driver was a fit and proper person to continue to hold his Private Hire Drivers Licence under Section 61 of the Local Government (Miscellaneous Provisions) Act 1976.

In accordance with the DVLA Group 2 medical provisions, the driver was required to undergo a further medical on reaching the age of 45. The completed medical had again raised the issue of the drivers medical condition Diabetes type 1.

In accordance with the Council's policy, the completed medical form was then forwarded to the Council's medical advisor who responded on the 8 March 2012, advising the Council that the driver should provide further evidence from a specialist Diabetologist on his condition.

New DVLA advice on professional driving is that a Group 2 driver must use a blood sugar testing device that records blood sugar levels, so that a Diabetologist or GP can view the record and the pattern. Dr Parker advised that the Council adopt this requirement for taxi drivers with insulin-dependant diabetes.

At the meeting, the driver submitted a letter from a specialist Diabetologist providing the evidence that the Council had requested in line with the Council's medical advisor. The driver stated that it had cost him £200 to obtain the letter.

In response to the new DVLA requirements relating to blood sugar testing, the Council were able to extend an offer to the driver for the option to present his blood sugar records at 3 monthly intervals to the occupational health unit at Chorley Hospital, for the attention of the Council's Medical advisor, for a cost of £10.00 at each visit.

As no conditions can be placed on the driver's existing private hire driver's licence, the driver's licence would need to be revoked and then an application submitted for a new private hire driver's licence. The public protection officer recommended that on grant of the new licence, Dr Parker's requirements could be added as conditions on the new licence. The conditions are set out in full below.

The driver stated that he would be willing to surrender his licence at the meeting and apply for a new licence that would be conditioned.

The Committee considered the report and the representations of the public protection officer and the applicant.

After careful consideration and taking into account all the relevant factors the Sub Committee **RESOLVED to accept the surrender of the driver's existing Licence and to delegate to licensing officers the authority to grant the driver on application a Private Hire Driver's Licence, where he will not be subject to the requirements of the standard conditions of application for the reason that the conditions already rest on the driver's file and are relevant and satisfactory for the purposes of granting the application save for the matter discussed and relate to: a) the appropriate fee, b) a medical, c) a CRB Disclosure, d) the Council's Knowledge Test, e) the DSA Driver Test. And that the following conditions be attached to the Private Hire Drivers Licence:**

- a) The licence shall be issued in addition to those conditions already attached to such licences.
- b) That the driver provides an annual statement to officers of the Council from a Diabetologist/GP that shall clearly state:
 - a. Whether there is any history of hypoglycaemia requiring the assistance of another person in the last 12 months.
 - b. Whether the driver has full hypoglycaemic awareness.
 - c. Whether the driver is able to demonstrate an understanding of the risks of hypoglycaemia.
 - d. That the driver records his blood sugar levels twice daily at times relevant to his driving and that this is carried out by using a blood glucose meter.
 - e. That the driver's Diabetologist or GP or Chorley Hospital Occupational Health Unit has had sight of the recorded blood glucose levels for the previous 3 months and has recorded the driver's HbC1A results and is able to state that the driver's Diabetic state poses no threat to his ability to safely perform his duties as a Private Hire Driver, and are able to report the results every 12 months to the Council.
 - f. That the driver reports any changes to his health that is likely to affect his responsibilities as a Private Hire driver.

Chair



Report of	Meeting	Date
Director of People & Places	Licensing and Public Safety Committee	20 June 2012

LICENSING PERFORMANCE- 1ST APRIL- 31ST MAY 2012

PURPOSE OF REPORT

- To present to Members the performance for the Councils licensing function between the period of 1 April 2012 and 31May 2012.

RECOMMENDATION(S)

- Members are asked to note the report.

EXECUTIVE SUMMARY OF REPORT

- The People & Places Directorate went live with a new database called Uniform IDOX on 1 April 2012 which incorporates a performance monitoring software called Enterprise. This will enable officers to extract more precise activity performance information than the previous software provider.
- A verbal update on enforcement activity will be provided at the meeting.
- Licensing activity is summarised in the attached report at Appendix A.
- Members requested details of organisations that were licensed to undertake house to house and street collections under the period being reported. These details are attached at Appendix B & C.
- There are also numerous administrative requests for service, such as requests for copies of licences and requests for change of recorded details that are not covered within the report.

Confidential report Please bold as appropriate	Yes	No
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CORPORATE PRIORITIES

- This report relates to the following Strategic Objectives:

Strong Family Support		Education and Jobs	
Being Healthy		Pride in Quality Homes and Clean Neighbourhoods	
Safe Respectful Communities		Quality Community Services and Spaces	
Vibrant Local Economy		Thriving Town Centre, Local Attractions and Villages	
A Council that is a consistently Top Performing Organisation and Delivers Excellent Value for Money			√

IMPLICATIONS OF REPORT

9. This report has implications in the following areas and the relevant Directors' comments are included:

Finance		Customer Services	
Human Resources		Equality and Diversity	
Legal		Integrated Impact Assessment required?	
No significant implications in this area	√	Policy and Communications	

JAMIE CARSON
 DIRECTOR OF PEOPLE & PLACES

There are no background papers to this report.

Report Author	Ext	Date	Doc ID
Paul Carter	5738	5 th June 2012	Performance Report Qtr1 2012

LICENSING ACTIVITY REPORT 1st April – 31st May 2012

General Licensing

House to House Collection Licence

New Applications: 2

Street Collections Permit

New Applications: 9

Sex Shop Licence

New Applications: 1

Taxi Licensing

Hackney Carriage Driver Licence

New Applications: 0

Renewal Applications: 8

Private Hire Driver Licence

New Applications: 3

Renewal Applications: 0

Hackney Carriage Vehicle Licence

New / Renewal / Transfer Applications: 10

Private Hire Vehicle Licence

New / Renewal / Transfer Applications: 32

Private Hire Operator Licence

New Applications: 1

Renewals: 0

Licensing Act 2003

Personal Alcohol Licence	
	New Applications: 15
Premises Licence	
	New Applications: 2
	Variations: 12
	Transfers: 6
	Cancel /Surrender: 0
	Change Supervisor: 0
Temporary Event Licence (Inc Late TEN's)	
	New Applications: 39

Gambling Act 2005

Occasional Use Notifications	
	New Applications: 4
Family Entertainment Centre Licence	
	New Applications: 3
Betting Premises Licence	
	New Applications: 1
Club Machine Permit	
	New Applications: 2
Notification of Gaming Machines	
	New Applications: 2
Small Society Lotteries	
	New Applications: 0

House to House Collection List

1st April – 31st May 2012

Cancer Research and Genetics

Collection Periods: 14 - 21 April

Clothes Aid on behalf of Zoe's Place Baby Hospice

Collection Periods: 16 – 21 April

Little Treasure's Children's Trust

Collection Periods: 16 – 31 May

Intersecond Ltd

Collection Periods: 2 – 13 April

21 – 31 May

Childrens Cancer & Leukaemia Fund

Collection Periods: 23 – 27 April

For Note:

Several charities hold a Home Office Order of Exemption - Barnardos, Royal Airforce Association, Kidney Research UK, Christian Aid, Scope, The Salvation Army, RSPCA, The Salvation Army, NSPCC

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Street Collection Permit List

1st April – 31st May 2012

Chorley and South Ribble Shop Mobility

Period of Collection: 7th April / 25th May

National Anti-vivisection Society

Period of Collection: 14th April / 21st April

Chorley Lions

Period of Collection: 8th May

Cancer Research UK

Period of Collection: 10th April / 12th May

Guide Dogs for the Blind

Period of Collection: 5th May

The Christie Hospital

Period of Collection: 22nd May

Charity Aid

Period of Collection: 17th May

Action Against Injustice

Period of Collection: 19th April / 29th May

The Phoenix Children's Foundation

Period of Collection: 24th April

Bowland Mountain Pennine Rescue

Period of Collection: 28th April

Northern Greyhound Rescue

Period of Collection: 19th May

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